



**Town of Erie Public Works Department**  
 PO Box 750, 150 Bonnell Avenue  
 Erie, Colorado 80516  
 303-926-2872 (email to [hydrantmeters@erieco.gov](mailto:hydrantmeters@erieco.gov))

### HYDRANT METER RENTAL AGREEMENT

Company Name: \_\_\_\_\_  
 Business Billing Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Company Representative: \_\_\_\_\_  
 Best Contact #: \_\_\_\_\_ Email: \_\_\_\_\_  
 Billing Representative Name: \_\_\_\_\_ Email or #: \_\_\_\_\_

#### CHECK OUT

Checked out by: \_\_\_\_\_ Hydrant Meter #: \_\_\_\_\_ Date: \_\_\_\_\_  
 Job Type and Uses of Water: \_\_\_\_\_ Site Location: \_\_\_\_\_  
 Beginning Hydrant Meter read: \_\_\_\_\_ . \_\_\_\_\_  
 Meter and backflow checked out in acceptable condition (Comments) \_\_\_\_\_  
 Affidavit verifying usage within the Town and NCWC District (Comments) \_\_\_\_\_  
 Backflow inspection / Inspection tag verified (Comments/Tag #) \_\_\_\_\_

#### Rental agreement:

*Renter/applicant agrees to return the hydrant and backflow prevention device in the same condition as received. Renter agrees to pay the Town of Erie all charges incidental to any damage other than ordinary wear and tear to the hydrant meter and backflow items.*

Company representative/Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Printed name: \_\_\_\_\_ Title: \_\_\_\_\_

#### RETURN

Checked in by: \_\_\_\_\_ Date: \_\_\_\_\_  
 Final Hydrant Meter read: \_\_\_\_\_ . \_\_\_\_\_  
 Meter and Backflow Prevention Device returned in acceptable condition:  Yes  No (explain) \_\_\_\_\_  
 Condition Hydrant Meter and Backflow Assembly: ( Check here if good; if damaged check appropriate boxes below)  
 Gate Valve(s)       Seal       Hydrant Handles       Register Cover/Lid       Casing/Body  
 Assembly-Swivel Valve       Backflow       Stand       Inspection Tag

*Inspection/Testing Information:*  
 Date tested: \_\_\_\_\_ Test Results:  Pass  Fail  
 Damages: \_\_\_\_\_  
 By signing below you are acknowledging your understanding of and accept the above details

Company representative/Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Printed name: \_\_\_\_\_ Title: \_\_\_\_\_



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FIRE HYDRANT USE PERMIT

The Town of Erie Public Works Department hereby grants the applicant permission to withdraw water, from fire hydrants, for use on projects within Town limits and within the boundaries of the Northern Colorado Water Conservancy District (NCWCD) and its Municipal Subdistrict. This permit is based solely on the current availability of water, and the Town may decide, in its sole discretion, to revoke this permit at any time. Per the current Town of Erie fee schedule, the applicant shall be billed for water usage on a monthly basis. This permit is conditional upon the applicant conforming to the following regulations, and any violations thereof shall be cause for permit to be void, and/or subject the holder to the penalties provided for by the current Town of Erie Water Ordinance.

TERMS OF THIS PERMIT

- All applicants must sign the attached affidavit (Attachment 1) verifying usage within the Town limits and within the boundaries of the NCWCD and its Municipal Subdistrict prior to issuance of the meter to withdraw water from fire hydrants and usage of any water hereunder ("Affidavit").
All meters and backflow devices are subject to an annual inspection.
Applicant is required to email in the hydrant meter read the last week of each month (picture preferred).
Applicant will be responsible for any damage to the fire hydrant distribution lines, hydrant, backflow or support devices resulting from misuse.
The Town reserves the right to stop hydrant usage under adverse weather conditions or request the meter be returned at any point in time.
No devices permitted to reduce flow from the meter.
Use of the backflow prevention device provided with the meter is required.
Applicant shall only use the water for the uses specified above under "Job Type and Uses of Water" and only at the site location specified above and referenced in the Affidavit. Applicant is required to obtain prior written approval from the Town and to execute a new Affidavit before it can change the job type, uses of water, and/or site location. The Town is not required to audit Applicant's water usage to confirm that water is used only for the specified uses and at the site location; however, the Town reserves the right to conduct any such audits.
Renter is responsible for freeze damages that may occur.
Applicant understands and agrees that if no meter read is submitted for 60 days or payments are not received within 60 days of the invoice date, the meter will be repossessed.

THE HYDRANT METER MUST BE OPERATED IN THE FOLLOWING MANNER

- Gate Valve must be kept in closed position while opening or closing the hydrant.
When in operation, the fire hydrant must be fully opened.
Flow must be controlled by opening and closing the gate valve slowly.
Gate valve must be in closed position when not in use.

HYDRANT METER FEE SCHEDULE

- A \$3,000.00 deposit is required for each hydrant meter, including an attached backflow device. The deposit less final water use amount and any damages resulting from misuse will be issued after meter and backflow device is returned and tested.
A \$250.00 charge will be assessed if the security seal is damaged while in applicant's possession.
A minimum monthly rental fee will be charged at the current rate even if no water is used.
Additional charges will be assessed after inspection and testing for any damages that occurred while in applicant's possession.
All water is charged at the commercial rate established by the latest adopted Town of Erie Water Ordinance.

I (representative/applicant) have read and agree to all terms of this permit

Company Representative/Applicant: \_\_\_\_\_

Company Name: \_\_\_\_\_ Date: \_\_\_\_\_

**ATTACHMENT 1**  
**Affidavit of Place and Type of Use of Erie Water**

State of Colorado )  
 ) ss.  
County of \_\_\_\_\_ )

I, \_\_\_\_\_ hereby swear and affirm under oath;

1. I am the \_\_\_\_\_ (position or title) of \_\_\_\_\_ (company or entity) (“Applicant”).
2. The Applicant has applied to take delivery of water from the Town of Erie (the “Town”) via the hydrant located at \_\_\_\_\_.
3. Pursuant to the Town’s Hydrant Meter Rental Agreement and Fire Hydrant Use Permit (the “Permit”), I warrant and represent to the Town that, if the Town grants the Applicant’s requested Permit, the water will be used within the Town limits and the boundaries of the Northern Colorado Water Conservancy District (“NCWCD”) and/or its Municipal Subdistrict, as applicable, at the locations specified in **Exhibit A** for the following purposes: \_\_\_\_\_.
4. I hereby certify that said water will only be used at the locations specified on **Exhibit A** for the purposes set forth herein, unless I provide the Town an updated **Exhibit A** with new locations and the Town accepts and approves the updated **Exhibit A**.
5. I understand that it is my affirmative duty to update **Exhibit A** if required at any time.
6. I understand that the Town will rely upon the statements made by me in this Affidavit in determining whether to grant the Permit and that such statements are subject to the provisions of C.R.S. §18-8-503, which provides that a person commits perjury in the second degree if, with an intent to mislead a public servant in the performance of his or her duty, that person makes a materially false statement, which that person does not believe to be true, under oath required or authorized by law.
7. I understand that the Town’s approval of the Permit pursuant to this Affidavit may be rescinded if it is determined that one or more of my statements herein are materially false.

\_\_\_\_\_  
Applicant

Sworn and affirmed under oath by \_\_\_\_\_ on \_\_\_\_\_, 20\_\_\_\_\_.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**EXHIBIT A:  
Places of Use**

The Applicant shall provide the places of use of the hydrant water in legal description, street address, and/or GPS format, providing as much information as is available. The Applicant also must indicate the county of each place of use.

1. \_\_\_\_\_  
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