

TOWN OF ERIE
URBAN RENEWAL AUTHORITY
SPECIAL MEETING
Tuesday, July 14, 2015
Board Chambers, Erie Town Hall, 645 Holbrook, Erie, CO 80516

I. CALL MEETING TO ORDER

Chairman Harris called the special meeting of the Erie Housing Authority to order at 9:15 p.m. Tuesday, July 14, 2015.

II. ROLL CALL

Commissioner Carroll – present
Commissioner Gruber – present
Commissioner Charles – present
Commissioner Moore – absent/excused
Commissioner Woog – present
Commissioner Schutt – present
Chairman Harris – present

III. APPROVAL OF THE AGENDA

Action: Commissioner Charles moved to approve the July 14, 2015 agenda; the motion was seconded by Commissioner Gruber. The motion carried with all present voting in favor thereof.

IV. CONSENT AGENDA

a. Approval of the June 9, 2015 Meeting Minutes

Action: Commissioner Charles moved to approve the July 14, 2015 Consent Agenda; the motion was seconded by Commissioner Schutt. The motion carried with all present voting in favor thereof.

V. RESOLUTIONS

PUBLIC HEARING

- a. **Resolution 15-06; A Resolution Providing For The Supplemental Appropriation Of Money In The Amounts And For The Purposes Set Forth Below, For The Town Of Erie Urban Renewal Authority For The 2015 Budget Year.**

The Town of Erie Urban Renewal Authority adopted the 2015 Budget on December 9, 2014. At least twice yearly, staff reviews the adopted budget and year-to-date actual revenues and expenditures. Based on these reviews, staff requests supplemental appropriations to update the budget to reflect actual revenues and expenditures of the prior and current year, year-to-date Board of Commissioner actions, and projected revenues and expenditures for the remainder of the fiscal year. Pending commencement of tax increment financing related to future urban renewal projects, expenditures of the Authority are being funded through advances from the Town of Erie's General Fund. Total advances from the General Fund resulting from this supplemental appropriation will be approximately \$5.2 million as of December 31, 2015. The URA will begin receiving property tax revenue in 2015. The amount expected to be received is still being determined. The Supplemental Appropriation includes expenditures amounting to \$787 thousand, an increase of \$67 thousand from the 2015 Original Budget. This increase is primarily due to an increase of \$449 thousand for dirt fill-related contracts already approved by the Board. In addition, \$118 thousand is requested for the remaining nine months of allocated salaries as budgeted in prior years; \$53 thousand for legal fees and \$27 thousand for consulting fees. An additional \$25 thousand is also being requested for the fill project. Schedule B provides additional information regarding these requests.

Action: Chairman Harris opened the Public Hearing for Resolution 15-06 at 9:16 p.m. Following a presentation by Finance Director Steve Felten and hearing no one wishing to make public comment of this item, Mayor Harris closed the Public Hearing for Resolution 15-06 at 9:29 p.m.

Action: Commissioner Gruber moved to approve Resolution 15-06; the motion was seconded by Commissioner Schutt. The motion carried with the following roll call vote:

Commissioner Carroll – No
Commissioner Gruber – Yes
Commissioner Charles – Yes
Commissioner Woog – Yes
Commissioner Schutt – Yes
Chairman Harris – No

RESOLUTIONS (continued)

- b. **Resolution 15-07; A Resolution Authorizing The Town Of Erie Urban Renewal Authority, Erie, Colorado To Enter Into An Agreement For Consulting Services With Ricker Cunningham For Professional Services Associated With An Urban Renewal Plan In The Amount Of \$29,100.00**

RickerCunningham (RC), Real Estate Economists and Community Strategists, provided a proposal to assist the Town of Erie (the Town) and Erie Urban Renewal Authority (the Authority) with preparation of documents associated with a proposed urban renewal area in the vicinity of Highway 287 and Arapahoe Road and within the Town boundaries (the Study Area or Area). The Colorado State Urban Renewal Statute (the Statute or Act) requires that a conditions survey (the Survey) an urban renewal plan (the Plan) and impact report (the Impact Report) be prepared for any urban renewal area being considered by the governing body of the municipality where it will be located.

Action: Commissioner Gruber moved to approve Resolution 15-07; the motion was seconded by Commissioner Schutt. The motion carried with the following roll call vote:

Commissioner Carroll – Yes
Commissioner Gruber – Yes
Commissioner Charles – Yes
Commissioner Woog – Yes
Commissioner Schutt – Yes
Chairman Harris – Yes

VI. ADJOURNMENT

Action: Commissioner Charles moved to adjourn the July 14, 2015 special meeting of the Town of Erie Urban Renewal Authority; the motion was seconded by Commissioner Woog. The motion carried with all present voting in favor thereof.

Action: Chairman Harris adjourned the July 14, 2015 special meeting of the Town of Erie Urban Renewal Authority at 10:28 p.m.

Respectfully Submitted,

Nancy J. Parker, Secretary

Tina Harris, Chairman for the
Town of Erie Urban Renewal Authority